



**Columbia Basin Conservation District
Monthly Supervisor Board Meeting Agenda
November 8, 2022 - 1:00 PM
In-Person or Via Teleconference
1107 S Juniper Drive, Moses Lake, WA 98837**

Join Zoom Meeting

<https://us06web.zoom.us/j/89638115497?pwd=UVdnM3A2cHM4eDJ5ekl3UnBaO3diZz09>

Meeting ID: 896 3811 5497

Passcode: 898613

- 1:00 PM **Call to Order (Chair)**
- 1:01 PM **Public Input**
- 1:10 PM **Approval October 11th, 2022, Monthly Board Meeting Minutes**
- 1:20 PM **Approval of November 8th, 2022, Monthly Financial Reports**
- 1:30 PM **Agency Reports (NRCS, WSCC, Others)**
- 1:50 PM **Old Business**
- Staffing Update – K. Ribellia
 - Moses Lake Watershed Council Update – K. Ribellia/ H. Crose
 - Grant & Adams County VSP Update – H. Crose
 - Odessa Ground Water Replacement Program Update – K. Ribellia/ H. Crose
 - WACD Annual Conference (Nov. 27th, 28th & 29th) – K. Ribellia
 - Other Old Business
- 2:15 PM **New Business**
- FCS Group Rates & Charges Contract – K. Ribellia
 - 2023 Election & Appointments – K. Ribellia
 - Springbrook Express – K. Ribellia
 - NACD Annual Dues – E. DeLong
 - Dept. of Ecology Burn Delegation Resolution – E. DeLong
 - 23-49-FR Fire Recovery Addendum – E. DeLong
 - S. Englund Cost share – D. Gadberry
 - E. Goodrich Cost Share Certification – D. Gadberry
 - E. Rowen Cost Share Certification – D. Gadberry
 - H. Folks Cost Share Certification – D. Gadberry
 - Sustainable Farms & Fields Equipment Discussion – B. Baker
 - DOE Indirect Rate Resolution – R. Scerbicke
 - New Building Proposal – D. Roseburg/ K. Ribellia
 - Other New Business
- 3:00 PM **Adjournment**
- Next Monthly Board Meeting December 13, 2022 - 1:00 PM – Teleconference/In-Person



Columbia Basin Conservation District

Meeting Minutes

October 11, 2022 – 7:00 PM

In Person and Teleconference

Attendance:

Supervisors – Dave Stadelman (Chair), Richard Leitz, Glenn Burkholder, John Preston

Staff - Kristina Ribellia, Elliott DeLong (Recorder), Harold Crose, Britton Baker, Dinah Gadberry

Agencies – Mike Baden (WSCC), Eric Pentico (WDFW), Chris Young (Grant County)

Call to Order and Introductions:

D. Stadelman called the meeting to order at 7:01 PM.

Public Input: No public input.

Approval of September 13th, 2022, Monthly Board Meeting Minutes: Correction - None

Motion by J. Preston to accept the September 13th, 2022, as presented, seconded by R. Leitz, motion carries.

Approval of October 11th, 2022, Monthly Financial Reports:

Presented by E. DeLong – Reviewed monies owed or owing and current grants through July, including fiscal year 22. Financial topics including burn permits, funds received, grant funding, DOE, WSCC, EPA and NACD grant, cost share allocations, pass-through money, implementation grant, livestock funding, NRCS, RCPP, and DOE Burn Applications.

Motion by G. Burkholder to accept the October 11th, 2022, Financial report as presented, seconded by J. Preston, motion carries. Grant County checks #10967-11015 totaling \$98,402.25. Payroll checks #10971-10980 totaling \$19,350.79 and #10990-11002 totaling \$29,662.96 included in the above amount.

Agency Reports:

Washington State Conservation Commission (WSCC)– The commission is currently in a relatively slow period, however, the election season is beginning. Columbia Basin Conservation District has an elected position, J. Preston, and an appointed position for Dan Roseburg. While not required, the commission would recommend having the district elections in March as it is Conservation Month at WSCC. Aligning the election period with Conservation Month would benefit for additional advertising. The elections themselves will be conducted just as they were in previously in 2022. Changes will likely occur during the 2023 legislative session and be effective for 2024, particularly looking at financial disclosures in some form yet to be determined. The commission will recommend the same plan that was developed for the 2022 session.

NRCS– None



Old Business:

Staffing Update- Ribellia – CBCD is currently staffed with 13 employees: three part-time, ten full-time. Full-time staff have been with the district from 4 years to two months and there will be an additional staff person ideally coming into the district starting October 27th. Caritina Cortez will be joins CBCD as a Grants and Special Projects Coordinator. Caritina come from the City of Moses Lake and has significant background in grant writing.

Motion by J. Preston by to approve the hiring of Caritina Cortez, seconded by R. Leitz, motion carries.

Cost Share Changes – Gadberry –

Goodrich – Elliott Goodrich was previously approved for cost share of \$5,900.00 to bury the pipe that ended at property line from the Craghead cost share in FY 22. Due to cropping issues and delays, Goodrich is looking for additional funds to cover the cost of contracting for project completion. The increase would over \$2,000.00 of the expected \$4,000.00 additional costs.

Motion by G. Burkholder to approve the increase in cost share funding to allow for completion of the piping projects as presented to the board previously, seconded by J. Preston, motion carries.

Gould – Jeff Gould previously came to CBCD looking for some pasture seeding. Due to delays, the seeding would need to be delayed until spring resulting in a 30% success rate for the planting. A survival rate that low is far from ideal, so the cost share would now cover the cost weed control to prep the seed bed for planning in Fall 2023 instead.

Para - Due to costs and timing, Para feedlot is unable to complete the proposed cost share project, however, there is potential that was discussed in the past. In the past, heat has been an issue and a number of livestock were lost due to loss of shade cover. Para would like to have the cost share cover the developing, engineering of a water system and planting of trees to provide the shade for the livestock currently un the facility.

Moses Lake Watershed Council (MLWC) – Ribellia/Crose – The State of the Lake meeting occurred September 20th from 6-8:30. Approximately 80 citizens attended the meeting with all major members of the MLWC attending. Overall, the meeting was very successful. The federal appropriation is still depended on signature from the federal government. In the meantime, H. Crose and K. Ribellia have been working with NRCS to clarify how money will be dispensed to the conservation district going forward. More information should be forthcoming.

VSP – Gadberry – VSP cost shares have opened as part of additional funds allocated by Washington State. The funds would be independent of the usual cost share the district uses for projects. The CBCD board, as members of the Grant County VSP Working Group, can approve the VSP Cost share projects. Currently five (5) projects are being proposed and will be open for selection at a state level. Only projects selected will be eligible for funding.

Project 1 – Currently the CBCD approved F. Handley Cost share. The project is south of Moses Lake and is currently flood irrigating pasture for approximately 20 head of cattle. The flood irrigation has erosion issues and is highly inefficient, the project is an irrigation converted to K-Pods that are more mobile and



efficient. The total project cost would be approximately \$37,000.00 dollars and cover sprinklers, fencing and a PUD conversion to handle the power needed.

Motion by R. Leitz to approve the VSP Cost share for F. Handley as presented, seconded by G. Burkholder, motion carries.

Project 2 – The project is an irrigation improvement for Camacho. Camacho has an existing pivot that has been out of commission for several years. They are currently using a flood irrigation system for their cattle pasture; the majority of that pasture has now dried up since it is now leveled for flood. The pivot would cost \$58,962.84 with an additional \$11,037.16 for power updates and water delivery. The project would total \$70,000.00

Motion by G. Burkholder to approve the Camacho Sprinkler Conversion VSP Cost share as presented, seconded by J. Preston, motion carries.

Project 3 – Stan Kaufman, along Rocky Ford Creek, is looking for habitat plantings and improvements. Currently the land is being grazed so the project would require fencing to allow for the establishment of plantings. Assistance for the project may also include wetland establishment and enhancement assistance from Ducks Unlimited. Plantings and fencing would cost \$30,000.00 for the complete project.

Motion by J. Preston to approve the Kaufman VSP wildlife planting and habitat improvements as presented, seconded by R. Leitz, motion carries.

Project 4 – Sam Krautchied is looking for habitat plantings and improvements for waterfowl and deer along Lower Crab Creek. The project would have a buffer along Lower Crab Creek, habitat improvements along circle corners and micro irrigation to support all the plantings. The project would see assistance for Pheasants Forever and WDFW.

Motion by R. Leitz to approve the Krautchied VSP wildlife planting and micro irrigation as presented, seconded by G. Burkholder, motion carries.

Project 5 - The producer (Klingeman) has approximately 60 acres of cropland being irrigated by a 40+ year old pivot from the late 1970's. A minimum of 2+ acre feet of water is required to meet irrigation needs. With an updated pivot the producer would use 1.25 acres feet. Pivot improvements would cost \$140,000.00

Motion by J. Preston to approve the Klingeman VSP Pivot replacement, seconded by G. Burkholder, motion carries.

OGWRP Update–Ribellia/ Crose – The request for proposal (RPF) has closed and the selection review process has begun. Review will take the majority of October and a recommendation will likely be brought before the board in November. RCPP planning continues, and the watershed plan being funded will likely be completed Fall 2023. One of the most significant hurdles to this point has been the need to address the unique issue that the water will be on site, but that issue will not likely hold funding up.

Shrub Steppe Mitigation – Crose – Work continues with the county and WDFW to improve the understanding of Shrub Steppe protection across Grant County. Looking into developing methods of improving natives, reducing invasives and setting up the consistent “rate bank” to allow for a more thorough base to completing future mitigation efforts.



Black Sands Irrigation District – Crose – CBCD is still assist Black Sands Irrigation District to help develop a monitoring program for the shallow water sources that the irrigation district uses. Possible conversion from high to low pressure systems are also being considered as an option to combat water issues. Monitoring would be similar to the Odessa program and Black Sands will likely pursue a WaterSMART grant.

Drone Program Update – Ribellia/ Baker – The current drone CBCD has is sufficient primarily for multi spectral and it became evident that regular photo quality was lacking. The need for a second drone with ideal picture capacity is available for a limited cost. B. Baker recommends an exceptional drone for under \$1,800.00.

Motion by J. Preston to approve purchase the recommended drone as presented by B. Baker, seconded by R. Leitz, motion carries.

NC Washington Area Meeting – Ribellia – The 2022 area meeting is taking place October 19th, 2022. South Douglas is hosting in Waterville from 9-3PM. Lunch will be provided and there is a \$16.00 per person registration fee due October 12th. There will be an option for carpooling if the need arises.

Whitman Conservation District ILA – Ribellia – The Agreement was approved in September 2022 and is now active with Whitman County Conservation passing the plan at their October meeting.

New Business:

WACD Annual Conference – Ribellia – The Annual WACD meeting will be held for November 27-29th, 2022. This year's meeting is in Wenatchee and will again be a hybrid in-person/remote meeting. This year all votes will be conducted via email. If anyone wishes to attend, please let K. Ribellia know and please make sure all emails are current.

Office Furniture – Ribellia – Currently new furniture destined for the new office has been installed in lieu of additional months of storage. This leaves a surplus of material in the current office. There is a need to surplus or get rid of broken or outdated materials. Current recommendation is that the material either be donated or disposed of depending on condition.

Building and CBCD Future Plan – Ribellia – The current status of the building is questionable. Additional delays with the development of the parking lot have resulted in move in date sometime after March 1, 2023. These delays are largely driven by disagreement between contracts and GCFD 5. The other issue arises with the current size of the building and our district needs. The building was designed for 7 people however, currently at full capacity there are 13 soon to be 14 staff, essentially twice the designed capacity. Additionally, there is technically no binding agreement as of this moment. The agreements and lease terms have not been completely reviewed or signed by either party. The agreement as previously noted does have some unique stipulations that may not be in the most ideal interests of the Conservation district. A meeting between CBCD Supervisors and GCFD 5 supervisors maybe ideal to assist in resolving any possible issues.

There are options should the agreement between CFD 5 and CBCD not work out. Several properties are available, including one along Sharen Ave. in Moses Lake. The building would suit CBCD's current need and show the options for expansion. Cost is significantly less and CBCD would have complete ownership of the building. The investment would also provide the future source of revenue should the district ever need to expand in the future. There is a need due o the market conditions to have a relatively quick tern



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around however, that depending on a number of factors. For the time being CBCD has rented out the other side (1105) of the Juniper Drive office space for an additional 6 Month through March 31, 2023, to accommodate our current needs. That lease maybe extended depending on the needs and cooperation with the landlord.

Motion by G. Burkholder schedule a meeting the Grant County Fire District 5 supervisors as well as begin the process to making an offer on the Sharen Ave. location, seconded by R. Leitz, motion carries.

Adjournment- Motion by R. Leitz to adjourn. Seconded by J. Preston, motion carries. The meeting adjourned at 9:34 PM.



Chair Approval

Recorder Signature

Date

Date

Summary of Motions:

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Motion by R. Leitz to approve the Krautchied VSP wildlife planting and micro irrigation as presented, seconded by G. Burkholder, motion carries.

Motion by J. Preston to approve the Klingeman VSP Pivot replacement, seconded by G. Burkholder, motion carries.

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