



**Columbia Basin Conservation District  
Meeting Minutes  
May 14<sup>th</sup>, 2024 – 7:00 PM  
In Person and Teleconference**

**Attendance:**

**Supervisors** – Dave Stadelman (Chair), Richard Leitz, John Preston, Glenn Burkholder, Dan Roseburg

**Staff** - Kristina Ribellia, Elliott DeLong (Recorder), Harold Crose, Dinah Rouleau

**Agencies** – None

**Public** – Lloyd Peterson

**Call to Order and Introductions:** D. Stadelman called the meeting to order at 7:00 PM.

**Public Input:** L. Peterson provided information about the Columbia Basin Project informing the CBCD boards about the quantity of water that operates through the system as a whole totaling 3 times the total volume of Banks Lake annually.

**Approval of April 9<sup>th</sup>, 2024, Monthly Board Meeting Minutes:** Correction – None

*Motion by J. Preston to accept April 9<sup>th</sup>, 2024, as presented, seconded by G. Burkholder, motion carries.*

**Approval of May 14<sup>th</sup>, 2024, Monthly Financial Reports:**

Presented by E. DeLong – Reviewed current grants through fiscal year 24. Financial topics include burn permits, funds received, grant funding, DOE, WSCC, EPA and NACD grant, cost share allocations, fiscal year 24 implementation grants, VSP, SFF, NRI, LT, NRCS, VSP Supplemental funds, and DOE Burn Applications. Additional information on the building funds was included.

*Motion by G. Burkholder to accept the May 14<sup>th</sup>, 2024, Financial report as presented, seconded by R. Leitz, motion carries. Grant County checks #11933 – 11977 totaling \$63,749.65. Payroll checks #11933-11941 totaling \$19,545.98 and #11954-11966 totaling \$29,826.26 included in the above amount.*

**Agency Reports:**

**Washington State Conservation Commission (WSCC)** – None

**NRCS** – None

**Old Business:**

**Staffing Update – Ribellia** – Jason Buck was hired to fill the maintenance technician position officially starting Monday May 13<sup>th</sup>, 2024. Wade Haughton was hired to assist D. Rouleau with cost share and livestock. He will start Monday May 20<sup>th</sup>, 2024. Audrey Rhodes starts June 3<sup>rd</sup>, 2024, part time and full time sometime by September 2024 to assist in the OGWRP and RCPP programs.

**Building Update** – Ribellia – None

**Moses Lake Watershed Council (MLWC)** – Ribellia – Ronnie Sawyer is the new Moses Lake Watershed Council chairmen, replacing Harold Crose. Currently all permits and maintenance requirements have been



met by Eutrophix for phosphorus mitigation. The lake treatment has been started, with the start of the injection system on Rocky Ford Creek and the in-lake treatment starting the first full week of June.

**VSP Update – Ribellia** – No update at this time.

**OGWRP Update – Ribellia/Crose** – Contracting work for the 84.6 and 84.7 with design reviews. The work on the PL-566 plan continues and will be important in the development of future RCPPs and future staffing. CBCD will continue to work with ECBID and DOE to complete the project. Engineering for IRZ is at 90% design for the 22.1 & 11.8 system and will be part of the July RCPP asks. The NRCs undersecretary is expected to visit on June 6<sup>th</sup>, 2024, and all board members are encouraged and welcome to participate in the tour. Staff will be providing information as the date gets closer.

**Mobile Drip Irrigation – Crose** – Bonneville Environmental Group provided a draft of the agreement for the partnership with for an estimated 1.5 million dollars. Bonneville will be providing \$1,500,000.00 upfront for the completion of the project and the monitoring required for the future. The recommendation is to open a separate account and bill against that with the contracts, given the extended 10 yr. lifespan of the contract. Currently concern about the longevity of the contract and a need to review the document before entering the agreement.

**Motion by R. Leitz to provide a contract pending review from a lawyer of the district's choice, seconded by J. Preston, motion carries.**

**Banking Update –DeLong** – The transfer of the two money market accounts has been completed. The larger account was rolled into the checking account to balance funds spent on the new building. The other was rolled into a business savings account at an annual 3.5% APR.

### **New Business:**

**Royal Farms Tour – Rouleau** – The district tour, sponsored by Spokane CD, will be June 14<sup>th</sup>, 2024. The tour will focus on soil health and organics. The tour will include the cattleman, other Conservation District and State agencies. Please let Kristina or Dinah know if you would like to attend.

**Bartelheimer Cost Share Approval – Rouleau** - Nutrient Pipeline to transport direct to pivot. Pipeline will cover 50% of the cost for a total of \$109,326.00. The district will receive 10% TA to cover any SEPA, review of nutrient management plan, and grant management. Cultural Resources is based on other pipeline projects that we have had surveyed totaling \$7,00.00. The total project is \$127,226.00 from the current SFF funding pool.

**Motion by R. Leitz to approve the Bartelheimer SFF Cost share as presented, seconded by J. Preston, motion carries.**

**Allred SFF Cost Share Approval –Rouleau** - A. Allred is wanting a tea line pipeline for transport direct to pivot totaling 5.75 mile of pipeline. Pipeline will cover 30% of the cost for a total of \$200,000.00 at the SFF maximum. The district will receive TA to cover any SEPA, review of nutrient management plan, and grant management. Cultural Resources is based on other pipeline projects that we have had surveyed totaling \$7,00.00. The total project is \$217,000.00 from the current SFF funding pool.

**Motion by R. Leitz to approve the Allred SFF Cost share as presented, seconded by G. Burkholder, motion carries.**



**Juergens SFF Cost Share Approval – D. Rouleau** – Juergens dairy would like to improve a Separation Facility and Agi pumps/pipelines to help manage solids and nutrients in the lagoon. Pipeline, lagoon line and Agi pump would equate to \$573,499.00 total and the district would cover \$250,000.00. TA would be applied to the project to cover any SEPA, review of nutrient management plan, and grant management. Cultural Resources is based on other pipeline projects that we have had surveyed totaling \$9,00.00. The total project ask is 274,000.00 from the current SFF funding pool.

*Motion by G. Burkholder to approve the Juergens SFF Cost share as presented, seconded by J. Preston, motion carries.*

**Annual Plan Approval – Ribellia** – Not completed at this time. A special session will be scheduled for May 23<sup>rd</sup>, 2024.

**Schedule 22 Approval — DeLong** – The annual report requires approval of the Schedule 22 for CBCD in order to complete the process. CBCD schedule 22 was completed with the assistance of J. Preston and G. Burkholder on Tuesday May 14<sup>th</sup>, 2024, prior to the May CBCD board meeting. Schedule 22 has been updated to reflect changes in the 2023 calendar year including new changes in position, financial changes and account alterations. The review would need approval by the CBCD board to be used in the required State Auditors Annual Report for Calendar Year 2023.

*Motion by J. Preston to approve the Schedule 22 for 2023 as presented, seconded by R. Leitz, motion carries.*

**Adjournment-** *Motion by R. Leitz to adjourn. Seconded by J. Preston, motion carries.* The meeting adjourned at 8:54 PM.



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Chair Approval

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Recorder Signature

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Date

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Date

**Summary of Motion:**

Motion by J. Preston to accept April 9<sup>th</sup>, 2024, as presented, seconded by G. Burkholder, motion carries.

Motion by G. Burkholder to accept the May 14<sup>th</sup>, 2024, Financial report as presented, seconded by R. Leitz, motion carries. Grant County checks #11933 – 11977 totaling \$63,749.65. Payroll checks #11933-11941 totaling \$19,545.98 and #11954-11966 totaling \$29,826.26 included in the above amount.

Motion by R. Leitz to provide a contract pending review from a lawyer of the district's choice, seconded by J. Preston, motion carries.

Motion by R. Leitz to approve the Bartelheimer SFF Cost share as presented, seconded by J. Preston, motion carries.

Motion by R. Leitz to approve the Allred SFF Cost share as presented, seconded by G. Burkholder, motion carries.

Motion by G. Burkholder to approve the Jurgens SFF Cost share as presented, seconded by J. Preston, motion carries.

Motion by J. Preston to approve the Schedule 22 for 2023 as presented, seconded by R. Leitz, motion carries.

**Adjournment-** Motion by R. Leitz to adjourn. Seconded by J. Preston, motion carries. The meeting adjourned at 8:54 PM.