



Columbia Basin Conservation District

Meeting Minutes

December 13, 2022 – 1:00 PM

In Person and Teleconference

Attendance:

Supervisors – Dave Stadelman (Chair), Dan Roseburg, Glenn Burkholder, John Preston, Richard Leitz

Staff - Kristina Ribellia, Elliott DeLong (Recorder), Harold Crose, Britton Baker, Dinah Gadberry, Ron Scerbicke, Cari Cortez, Jacob Towne

Agencies – None

Call to Order and Introductions:

D. Stadelman called the meeting to order at 1:01 PM.

Public Input: No public input.

Approval of November 8th, 2022, Monthly Board Meeting Minutes: Correction - None

Motion by G. Burkholder to accept the November 8th, 2022, as presented, seconded by R. Leitz, motion carries.

Approval of December 13th, 2022, Monthly Financial Reports:

Presented by E. DeLong – Reviewed monies owed or owing and current grants through July, including fiscal year 22. Financial topics including burn permits, funds received, grant funding, DOE, WSCC, EPA and NACD grant, cost share allocations, pass-through money, implementation grants, VSP, SFF, livestock funding, NRCS, VSP Supplemental funds, and DOE Burn Applications.

Motion by G. Burkholder to accept the December 13th, 2022, Financial report as presented, seconded by J. Preston, motion carries. Grant County checks #11062- 11112 totaling \$96,191.36. Payroll checks #11017-11026 totaling \$22,238.03 and #11038-11050 totaling \$30,293.21 included in the above amount.

Agency Reports:

Washington State Conservation Commission (WSCC)– None

NRCS– None

Old Business:

Staffing Update- Ribellia – No current new staff has been added however, one staff member is currently on maternity leave until early 2023. Two staff members were recognized by the WACD. Doug Allen received an award for Partner Planner of the Year for NRCS. H. Crose received the WACD President's Award for his work.



Building Update – Ribellia/Roseburg – CBCD is still considering space, cost, and coverage the building would need to provide to make the agreement tenable for both sides. The current proposal would be a more short-term option. CBCD would have a five-year agreement for occupancy of the Conservation District side of the building and enough space in the upper portion to accommodate CBCD staff. Additionally, the provision for purchase of 5 acres of the 65 total acres of the property, for use by the CD to build an independent structure however, the fair market cost, well condition and zoning all need to be identified before going forward into a more formal agreement. CBCD staff will be working on getting the information out to the board members in preparation for the January 10th Board Meeting.

Motion by R. Leitz to have D. Roseburg continues working with GCFD 5 to evaluate property cost, seconded by J. Preston, motion carries.

Moses Lake Watershed Council (MLWC) – Scerbicke/Croze –Funding for the lake is coming in 2023. The federal appropriation request should be ratified by January and then the process of getting the fund through NRCS should begin. The pathway exists but the specific are still needing clarification. Other funding costs from the current FY23-25 non-point grant, USBR WaterSMART through sept 2023. Other additional funding outside the Federal appropriation would be provided by the Department of Ecology through a second non-point grant, a freshwater algae control grant and an invasive aquatic species grant all of which should be announced between mid-January and mid-February 2023.

VSP Update– Croze/ Baker– VSP plans continue to progress. In person annual meetings have occurred in Grant County on December 8th. Attendance was enough to provide more evidence that 2020 and the associated COVID Restrictions had an effect on membership and could use an infusion of new participants. Similar can likely be expected for the Adams County VSP meeting occurring on December 15th, 2022, at the East Columbia Basin Irrigation District office in Othello.

OGWRP Update–Ribellia/ Croze –The RFP for the 22.1, 80.4 and 84.7 laterals is complete. FCA is the most likely contracting partner for the watershed plan. More focus will be on the upcoming funds for the remaining laterals likely for the 2023 farm bill. Focus going forward will be directed on subcontracting for the RCPP as part of the East Columbia Basin Irrigation District contract. ECBID, CBCD and FCA will meet Thursday December 15th, 2022, to work on remaining watershed plans. Additionally new funding from DOE is likely to occur in 2023.

New Business:

2023 Elections Resolution –Ribellia – Two positions in 2023 will be coming up for election/appointment in 2023. J. Preston is up for election and D. Roseburg is up for appointment. Currently there is a requirement for a new election resolution. The election will be official in March 2023, to coincide with WSCC's Conservation Month and previous election cycles. The resolution states that elections will be mail-in with a request for ballots by February 8th and returned ballots arriving no later than March 2nd. The election position will need to be filed by January 30th, and the appointment position will need to have paperwork completed sometime after January 30th, 2023. Once the resolution is based a legal announcement will go out and there will be another two weeks

Motion by G. Burkholder to approve the 2023 election resolution as presented, seconded by R. Leitz, motion carries.



Diversity, Equity, and Inclusion Training – Ribellia – During the 2022 WACD meeting, Dr. Alan Sutton presented on diversity, equity, and inclusion and training that had been done with Washington State Conservation Districts. These include Palouse and several other districts in eastern Washington. The importance of diversity, equity, and inclusion with the conservation district as more federal funds and grants are looking into this representation. It may be beneficial to have Dr. Sutton work with the CBCD to train and benefit the conservation district staff and supervisors. The CBCD staff will reach out to see if there is an opportunity to set up a possible training in the near future, assuming a schedule can be set within a reasonable timeframe.

Associate Supervisor Recruitment & Discussion – Ribellia – Currently the number of active associate supervisors for CBCD is limited. The need for more active and updated associate supervisors would provide a significant number of benefits to the district. The current list is out of date and somewhat arbitrary. There is no official CBCD policy however other conservation districts do. Most other conservation districts have a more formal recruitment and retention policy. It is important to note that associate supervisor restrictions and limitations to cost share and disclosure as they are public officials. These considerations should be considered as new associate supervisors are recruited going forward.

R. Ribellia Cost Share Certification – Gadberry – R. Ribellia completed both the fencing and native planting. The fencing provided rotational grazing on the property and the native planting provided a reduced water use area at the rear of the property. The project came in under budget and the total cost of the project was \$3,270.00 and CBCD would be responsible for \$1,635.00.

Motion by R. Leitz to Certify the R. Ribellia Cost Share, seconded by G. Burkholder, motion carries.

L. Camacho Cost Share Approval – Gadberry – L. Camacho submitted a VSP cost share that was approved by the VSP working group and CBCD board in November. The WSCC approved the VSP Cost share and allocated funding for the project. The project was allocated \$35,000.00 for the pipeline and updated pivot and CBCD will receive \$8,750 for technical assistance and all funds must be expended by June 30, 2023.

Motion by J. Preston to accept the VSP Cost share addendum as presented, seconded by G. Burkholder, motion carries.

P. Klingaman Cost Share Approval – Gadberry – P. Klingaman submitted a VSP cost share that was approved by the VSP working group and CBCD board in November. The WSCC approved the VSP Cost share and allocated funding for the project. The project was allocated \$50,000.00 for replacement of the pivot pipe and CBCD will receive \$12,500 for technical assistance and all funds must be expended by June 30, 2023.

Motion by G. Burkholder to accept the VSP Cost share addendum as presented, seconded by R. Leitz, motion carries.

P. Klingaman Sustainable Farms and Fields Approval – Gadberry – P. Klingaman is looking to use Sustainable Farms Funding to add carbon sequestration through improvements in nutrient management and efficiency. The project would fund an improvement to rotary screening and an improved separator to allow for more efficient movement of nutrients. The cost of the project would total \$90,000.00 and CBCD would receive \$23,000.00 in technical assistance funding. The project would need to be completed no later than June 30, 2023.



Motion by J. Preston to accept Klingaman SFF Project as presented, seconded by G. Burkholder, motion carries.

T. Freeman Sustainable Farms and Fields Approval – Gadberry – T. Freeman, Operator of Freeman Dairy, is looking to use Sustainable Farms Funding to upgrade the nutrient management system. The project would fund an improved separator to allow for more efficient movement of nutrients as the current system is outdated and less efficient. The cost of the project would total \$45,000.00 and CBCD would receive \$4,250.00 in technical assistance funding. The project would need to be completed no later than June 30, 2023.

Motion by R. Leitz to accept the Freeman SSF Project as presented, seconded by J. Preston, motion carries.

P. Klingaman Nutrient Plan Certification – Gadberry – Klingaman Nutrient plan was updated, with assistance for Lyle Stoltman, to incorporate the new numbers, pipeline and collection lagoons installed at the CAFO operation near Quincy. The update will bring everything into alignment with the requirement of an operation of the size currently being operated.

Motion by J. Preston by approve the nutrient plan update for P. Klingaman, seconded by G. Burkholder, motion carries.

J. Smith Cost Share Approval – Gadberry – J. Smith, formerly owner of Pure Eire Dairy, applied for Sustainable Farms and Fields funding for a no-till drill. Funds were awarded to cover 50% of the proposed purchase. The no -till drill is lightly used and would cost \$50,000.00 total with CBCD covering no more than \$25,000.00 and eligible for \$6,250.00 TA funds for CBCD to provide assistance through the process. Funds would need to be expended no later than June 30, 2023.

Motion by G. Burkholder to approve the J. Smith cost share as presented, seconded by J. Preston, motion carries.

F. Handley Cost Share Increase – Gadberry – Handley cost share was approved previously, however, the original Handley cost share approval was for \$10,000.00. As of December, all the cost shares previously approved have either been under budget or canceled. This leaves funds open to relocation. Due to the short timeframe, the request would reallocate \$8,000.00 additional funds to F. Handle to cover additional cost. If approved the total \$18,000.00 would still be less than 50% of the total cost of the project, but still provide support for the practice installation.

Motion by G. Burkholder by increasing the F. Handley cost share by \$8,000.00 bringing the total to \$18,000.00, seconded by R. Leitz, motion carries.

Lincoln County ILA for Zeigler Dairy – Ribellia – Contract with Lincoln County Conservation District to provide a dairy nutrient plan for a single farm in Lincoln County. Lyle Stoltman would be handling the nutrient plan and likely using it to assist in training D. Gadberry. The total cost of the plan would include overhead and total \$2,048.00 and be concluded by October 1st, 2022.

Motion by G. Burkholder by approve the Dairy Nutrient Plan ILA with Lincoln County CD, seconded by R. Leitz, motion carries.

Adjournment- Motion by J. Preston to adjourn. Seconded by G. Burkholder, motion carries. The meeting adjourned at 3:11 PM.



Chair Approval

Recorder Signature

Date

Date

Summary of Motions:

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